



Executive Board Meeting Minutes May 23, 2019 – 10:00a – 1:45p – AFH Council State Office

Meeting called to order by: Gene Nassen

Minutes taken by: Maria Chiechi

Attendees: Gene Nassen, John Ficker, Rey Aquinde, Patti Gray, Roy Sykes, Amelia Hertog, Daniela Torkelson, Jenna Hester, Dorothy Schlimme, Kim Erwin and Maria Chiechi

10:00a – Public Comment: None

Agenda Item #1: Call meeting to order @ 10:03a
The board broke into executive session until 11:00a

Presenter: Gene Nassen

Agenda Item #2: Approval of minutes

Discussion: None – Patti Gray made motion to approve, Amelia Hertog 2nd, approved unanimously.

Agenda Item #3: Fiscal Report

Discussion: Monthly Financial Report provided to the Board.

Agenda Item #4: ED Report

Discussion: John looking for more input on Fall Conference with regards to speakers and topic ideas. Discussion around ideas and member verses non-member attendees.

OSHA Grant \$30,000 coming in. Karen and Doric will be starting a pilot program.

CB necessary to implement SB 5672 with regards to the training network. Discussion around details for the network. A program will need to be built, assess what resources are out there, build a path.

Final legislative report was provided in board member packet.

Agenda Item #5: Strategic Plan Adoption

Discussion: John looking for feedback in order to adopt. Budget comes into play if/when we go forward. Discussion of email consistency for board members and adding board members to the newsletter. Suggestion to strike “Mental Health” in 1/4 of Strategic Plan.

Conclusions: Motion by Jenna Hester to adopt Strategic Plan as amended, Dorothy Schlimme 2nd, passed unanimously.

Action Items: John will amend the Strategic Plan accordingly and move forward with the plan.

Person/s Responsible: John Ficker

Agenda Item #6: AIDA Contract (need approval for maintenance contract)

Discussion: John is in need for approval for the maintenance contract with AIDA. AIDA's Statement of Work was provided to all board members for their review. \$2,100 per month, \$7,800 one time expense, anticipates monthly going down to \$1,300. John's title on the signature line needs to be changed from President to Executive Director. Dorothy Schlimme brought up concerns with the language in VI. Responsibilities and Restrictions, discussion. Kim Erwin asking for continued measures on page 2 #5 Reporting – up to 8 hours per month. Daniela Torkelson question on AIDA being able to sell referrals, John will clarify. 37 hospitals are signed up with AIDA so far. Maria Chiechi brought up the need for consistency in the language. Patti Gray asked about search engine optimization.

Conclusions: Motion by Roy Sykes to approve AIDA Contract with changes in the language in VI. Patti Gray 2nd, passed with 1 no vote from Kim Erwin.

Action Items: John get changes made in the contract accordingly and move forward to implement the contract.

Person/s Responsible: John Ficker

Agenda Item #7 – 2019-2020 Budget

Discussion: New member year starting on July 1. Office is gearing up to send out new invoices, discussion on numbers of members and affiliates. Discussion on budget now that Molly Noble is on board and the possibility of Jessica Griffin going full time starting in the fall.

Agenda Item #8 – Round Table

Geno – Pass

Jenna – Pass

Daniela – Question of rogue trainers and how the network will help control them. Comment on the CHOW process. Cannot complete CHOW unless former provider citations, etc have been taken care of and will not affect new provider. Kim commented “Know your experience rating with L&I”

Kim – At last chapter meeting in Spokane, a representative from the Community Resource Guide talked about negotiating rates, Dan Watt stated he too negotiates rates. John will follow up with Dan Watt. Please add the training network to next agenda, would like to be on that panel.

Dorothy – Social workers stating they have no problems placing residents. Will be teaching a “Train the Trainer” in Lacey on July 11 & 12 and tentatively on September 5 & 6.

Roy – Pass

Patti – Question of establishing reserves in Governance. Patti will become the new administrator trainer at Clark College.

Amelia – TB WAC change proposals, John will follow up

Rey – Pass

Meeting adjourned: 1:45p